

The following are proposed Bylaw changes of the Greenbrier County Airport Authority that will receive a vote at the next regular meeting. A full copy of Bylaws with proposed changes are available on the Greenbrier Valley Airport Website.

ARTICLE II
AUTHORITY

A. Authority Members

1. Number. The Authority shall be directed and governed by a board of directors hereafter called "Board" made up of five (5) voting members.

B. Appointment.

The members of the Authority Board shall be citizens of West Virginia, residents of Greenbrier County and shall be appointed by the Greenbrier County Commission. One member of the Authority shall be a member of the Greenbrier County Commission. Of the remaining four members no more than two shall be members of the same political party. Each Member shall serve for a term of five (5) years with the exception of the Greenbrier County Commissioner. **The Greenbrier County Commissioner appointed to serve on the Authority Board shall not serve for a term as a member of the Authority Board longer than the incumbency term of office as the Greenbrier County Commission member of the Greenbrier County Commission.** The terms shall expire on the first day of July. At the June meeting the Authority Board shall hold an election of officers whose terms shall be from July 1 – June 30 or until their successors are chosen.

ARTICLE V
CONTRACTS, CHECKS FREEDOM OF INFORMATION REQUEST

- A. Contracts. All contracts, agreements, instruments of mutual consent between parties other than emergency response, must be approved by the Authority. **The Manager has the authority to sign contracts, instruments or agreements with the FAA or other agencies, stakeholders or business matters that fall within the scope of day to day operation of the airport, not to exceed \$5,000.**

- B. Checks. All checks in excess of \$1,000.00 must be cosigned by a designated Authority member. Checks under \$1,000.00 may be signed by two authorized check signers. Checks \$100.00 and below require one signature from any authorized check signer. All check signers must be properly listed on signature cards with the Airport's banking institution. These members will also be designated in a bank signing resolution attached to the official minutes of the Authority meeting. Typically; the Chairperson, Vice Chairperson, Chief Executive Officer, Director of Operations and Director of Security will be authorized check signers. No member with check signing authority shall sign for their personal expenses. The movement of funds from the primary savings account requires the physical presence of ~~2~~ 1 members and the Airport Director.